

FEDERAL POLYTECHNIC, BALI

P.M.B. 05, BALI TARABA STATE

INVITATION TO TENDER FEDERAL POLYTECHNIC, BALI

(1.0) PREAMBLE

The general public is hereby informed that the Federal Polytechnic Bali, Taraba State intends to undertake the construction and procurement of various projects under its merged Tertiary Education Trust Fund for Years 2015 and 2016 merged annual and 2017 Zonal Interventions.

In line with the foregoing, reputable, experienced, qualified and interested contractors are invited to apply for tender for the under listed projects;

(A) YEAR 2015 AND 2016 MERGED NORMAL TETFUND INTERVENTIONS

| Lot | Project title | Contract number | Non-refundable tender fees |
|-------|--|------------------------------|----------------------------|
| Lot 1 | Construction of school of science and technology complex | Fpoly/bali/tetf/15 -16/01 | N10,000.00 |
| Lot 2 | Construction of skills acquisition centre | Fpoly/bali/tetf/15 -16/02 | N10,000.00 |
| Lot 3 | Procurement and installation of office and laboratories furniture for the school of science and technology complex | Fpoly/bali/tetf/15 -16/03 | N10,000.00 |
| Lot 4 | Procurement of computers, vsat equipment, Networking, split system air-conditioners and installation | Fpoly/bali/tetf/15 -16/04 | N10,000.00 |
| Lot 5 | Procurement and installation of skills acquisition equipment | Fpoly/bali/tetf/15 -16/05 | N10,000.00 |
| Lot 6 | Construction of lavatories/students dignity projects | Fpoly/bali/tetf/ 2017/z/06 | N10,000.00 |
| Lot 7 | Renovation of academic staff office block/ landscaping and 500 seats capacity executive lecture theatre. | Fpoly/bali/tetf/mtc/15-16/07 | N10,000.00 |

(2.0) ELIGIBILITY CRITERIA

Intending contractors are required to submit the under listed verifiable documents:

- (i) Evidence of Registration with Corporate Affairs Commission.
- (ii) Certified true copy of Memorandum and Article of Association.
- (iii) Copies of evidence of payment of tax for the last three (3) years expiring on 31 December, 2018; with minimum average turnover of N200million for Lot 1,2 and 6.while Lot 3, 4, 5 and 7 is N20million
- (iv) Current Certificate of compliance issued by the National Pension Commission as fulfilling employer's obligation to employees with respect to pensions.
- (v) Company's Audited Account for the last three (3) years – 2015, 2016 and 2017;
- (vi) Evidence of current industrial Training Fund Compliance Certificate valid till 31 December 2018.
- (vii) Evidence of Registration with relevant professional bodies.
- (viii) An Affidavit certifying that:
 - (a) The documents submitted for the pre-qualification exercise are not only genuine, but correct
 - (b) The Director(s) of the company seeking to tender has never been convicted in any country for any criminal offence relating to fraud or financial impropriety or criminal misrepresentation or falsification of facts relating to any matter;
 - (c) The company is not in receivership, the subject of any form of insolvency or bankruptcy proceedings or the subject of any form of winding up petition or proceedings;
 - (d) Evidence of Sworn Affidavit disclosing whether any officer of the relevant committees of Federal Polytechnic, Bali or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars.
- (ix) Evidence of Current Certificate of Compliance with National Social Insurance Trust Fund (NSITF) valid till 31 December, 2018;

(x) Evidence of Registration on the National Database of Contractors, Consultants and Service Providers by submission of Interim Registration Report expiring on 1/1/2019 or valid Certificate issued by the Bureau of Public Procurement (BPP).

(xi) Letter from the banker (s) on current financial standing of the organization, evidence of Financial Capability to execute the project including reference letter from reputable commercial bank indicating willingness to provide credit facility for the execution of the project when needed.

(xii) Company Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications (COREN, QSRBN, ARCON, CORBON etc.)

(xiii) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;

(xiv) List of Plants/Equipment with proof of Ownership/Lease (where applicable);

(xv) All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's letter head paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The letterhead paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm.

(3.0) COLLECTION OF TENDER DOCUMENT(S)

Interested contractors should obtain Tender documents from the procurement unit, at the Federal polytechnic Bali, Administrative Block, ground floor room GF007, after payment of non-refundable Tender fee of Ten (N10,000) thousand naira only via REMITA and obtaining receipt at the Bursary Department from Monday, 23 July 2018 up till Monday 3 September, 2018.

(4.0) SUBMISSION OF TENDER DOCUMENTS

Prospective bidders are to submit bid for each of the Lot desired, two (2) hard copies each of Technical and financial bids with soft copy of financial bid only in MS Excel format, packaged separately in sealed envelopes and clearly marked as "Technical Bid" or "Financial Bid". Thereafter, put the two sealed envelopes together in a bigger sealed envelope Addressed to Rector, Federal Polytechnic, Bali, Taraba State and clearly marked with the name of the project and Lot number. Furthermore, the reverse of each sealed envelope should have the Name, Address and Telephone No(S) of the Bidder and drop in the designated Tender Box located at the Registrar's office, second floor Room SF062, Administrative block, Federal polytechnic bali, **not later than 12noon on Monday, 3 September 2018.**

(5.0) OPENING OF BIDS

The Technical bids will be opened immediately after the deadline for submission **at 12:00 noon on Monday, 3 September 2018** in the Conference Room, Federal Polytechnic, Bali Administrative Block in the presence of bidders or their representatives, while financial bids will be kept un-opened until qualified bidders are determined after opening of the Technical bids. Please, ensure that you sign the Bid and the Submission Register at the office of Registrar, Federal Polytechnic, Bali, 2nd floor of the Central Administrative Block. The Federal, Bali will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the undersigned on the email: zannakashim@gmail.com

(6.0) GENERAL INFORMATION

- (1) Bids must be in English and signed by an official authorized by the bidder
- (2) Bids submitted after the deadline for submission would be returned un-opened
- (3) Bidders should not bid for more than two (2) lots.
- (4) That this advertisement for invitation to Tender shall not be misconstrued as a commitment on the part of the polytechnic nor shall it entitle any contractor to make any claim whatsoever and or seek any indemnity from the Federal Polytechnic Bali.
- (5) The Polytechnic reserves the right to reject any or all bids and to terminate the selection process at any time, in public interest without incurring any liabilities.
- (6) Any bid document submitted after the closing date shall not be considered.
- (7) Only successfully pre-qualified companies will proceed to the financial Tender stage.
- (8) Contractors who did not diligently execute nor conduct themselves properly on any previous Tetfund contract(s) will be disqualified.

All enquiries should be directed to the Registrar, Federal Polytechnic Bali.